# **HOW-TO UTILIZE BIO5 RESOURCES**

### **BUILDING ACCESS**

The Thomas W. Keating Bioresearch Building houses several secure facilities and laboratories. Because of this, building access is protected.

### Requirements

- 1. You will need a Biometric CatCard
- 2. Fill out application at: access.bio5.org Requirements for application
  - NetID
  - · Valid UA email address
  - · Current work position
- 3. View step-by-step document here: bit.ly/2BHFs8R

Robert Sandoval

Manager, BIO5 Facilities/Planning 520-626-8512 | support@bio5.org

## **MEETING ROOMS**

The Thomas W. Keating Bioresearch Building and the Bioscience Research Laboratories (BSRL) Building offers a variety of meeting spaces to best suit your needs.

#### To reserve a room in Keating:

resource-scheduler.pharmacy.arizona.edu/s/index

When reserving a room, click on room number for specifications. All first floor rooms (103, 107, and 109) require a KFS number and contract.

Room 103 is the only room equipped with in-room PC video conferencing capabilities.

## To reserve a room in BSRL:

bsrl-100.arizona.edu/GroupView.action

When reserving a room, click on room number for specifications. All first floor rooms (100A and 153) require a KFS number and contract.

Both rooms are equipped with in-room PC video conferencing capabilities.

**BIO5 Front Desk** 

520-626-2465 | bio5office@bio5.org

## **SHARED EQUIPMENT**

- Licor Imager
- Scintillation Counter
- Bio-Rad PharosFX
- X-Ray Irradiator

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#### RESEARCH SUPPORT SERVICES

Analytical & Biological Mass Spectrometry Facility

ua.ilab.agilent.com/landing/3645

Arizona Center For Drug Discovery

pharmacy.arizona.edu/centers/arizona-center-drug-discovery

Arizona Genetics Core (AZGC)

azgc.arizona.edu

BIO5 Media Facility (High quality research materials)

keating.bio5.org/media-facility

Biomedical Device Prototyping Service (BDPS)

Scott DeRigne | 520-621-3381 | sderigne@email.arizona.edu

Biosafety Level 3 (BSL-3)

520-626-6850 | rlss-help@email.arizona.edu

Center for Biomedical Informatics & Biostatistics (CB2)

cb2.uahs.arizona.edu

CyVerse | cyverse.org

Data Science Institute | datascience.arizona.edu

Functional Genomics Core | ua.ilab.agilent.com/landing/3645

KMAP | kmap.arizona.edu

Medicinal Chemistry Core (formerly known as Ligand Discovery Lab)

Josef Vagner | 520-626-4179 | vagner@email.arizona.edu

RII Research Services | research.arizona.edu/research-services

Tech Launch Arizona | techlaunch.arizona.edu

The Arizona Genomics Institute (AGI)

genome.arizona.edu

Translational Bioimaging Resource (TBIR)

TBIR@email.arizona.edu | ua.ilab.agilent.com/landing/3645

UA Genetically Engineered Mouse Models (GEMM) Core gemmcore.bio5.org

UA Human Induced Pluripotent Stem Cell (iPSC) Core

Jared Churko | 520-626-2347 | ua.ilab.agilent.com/landing/3645

**UA Statistics Consulting Laboratory (StatLab)** statlab.bio5.org

UArizona iLab | ua.ilab.agilent.com/landing/3645

#### **BIOSCIENCE RESEARCH LABORATORIES**

Visit the BSRL website for more information:

bsrl.arizona.edu





#### RESOURCE CHECKOUT

- Projector
- BIO5 Tablecloth
- Laptop (PC)
- Event Refrigerator
- · Meeting Owl device
- · Video conferencing Cart

#### To reserve items visit:

resource-scheduler.pharmacy.arizona.edu/s/index Select BIO5 Non-Building Resources

### **MAILING AND PACKAGES**

- Front Desk (outgoing Fedex (except Ground))
- Keating Receiving Room (133) | 520-626-4238
  - Delivery location for DHL, UPS, Amazon, FedEx Express & Ground.
  - Outgoing FedEx Ground mailing.

**BIO5 Front Desk** 

520-626-2465 | bio5office@bio5.org

### **GOLF CART TRAINING**

#### For golf cart training visit:

- 1. Perform MVD check at risk.arizona.edu
- 2. Watch video at EDGE Learning
- 3. Register for certification
  - UA Requirements & Defensive Driving (RMSCRTDRV) risk.arizona.edu/training/defensive-driving
  - Utility Cart (RMSCRTUTC) risk.arizona.edu/training/utility-cart
- 4. Send completion certificates to BIO5 Front Desk.

**BIO5 Front Desk** 

520-626-2465 | bio5office@bio5.org

## **GOLF CART RESERVATION**

#### For golf cart rental visit:

resource-scheduler.pharmacy.arizona.edu/s/index Select BIO5 Vehicles

## **BIO5 FACULTY SURPLUS EQUIPMENT**

Request form: bit.ly/363fdYo.

Contact your home department if not a BIO5 faculty member.

Peter Powers-Lake Accountant, Senior

520-626-4264 | peterp1@bio5.org

## **BUILDING SUPPORT**

For building support, please submit a ticket to the

BIO5 Team: keating.bio5.org/ticket\_support/

Robert Sandoval

Manager, BIO5 Facilities/Planning

520-626-8512

Mario Marquez

**BIO5** Materials Handler

520-240-0934

## **ADDITIONAL SERVICES**

## Lab coat cleaning

Lab Coat Wash Only - \$8.00 Lab Coat Wash and Press - \$8.55 Pocket Repair - starting at \$8.00 Button Replacement - \$3.00

## For laundry service:

1. New labs need to establish an account and ask that the new account be associated with BIO5 labs (in order to receive the discounted pricing) and request two laundry collection bags be delivered to the receiving room at the loading dock.

Shaffer Dry Cleaning & Laundry

24/7 LINE 520-318-2538 | valet@shafferdrycleaning.com

- 2. Label bags with lab name and lab contact information.
- 3. Fill out form at bit.ly/3zLcQL1

## **Delivery information:**

Laundry bags placed in the bin in the Receiving Room 130 at the loading dock will be picked up Monday afternoon and returned Thursday. Coats picked up on Thursday afternoons will be returned Monday.

## Learn more about BIO5 laundry service at:

bio5.org/resources/laundry-service

## **CATALYST CAFE**

Located inside the BSRL Building, Catalyst Cafe is an open space for students, faculty and staff to have coffee and food. Catering for small meetings available.

HOURS OF OPERATION

Monday -Thursday 7:30 a.m. - 5 p.m.

Friday 7:30 a.m. - 3 p.m.

Liz Hughes

520-626-2288 | elizabethhughes@email.arizona.edu



### COMMUNICATIONS

We are the conduit for communication between the BIO5 Institute, affiliated UA departments/colleges/offices, the media, and the general public. Our role is to merge interviews with BIO5 scientists and background research into press releases, news articles, and web and/or social media content. We strive to deliver information related to BIO5's cutting-edge research to public outlets in a manner that can be commonly understood to enhance awareness and support.

Contact us to help publicize your projects, discoveries, and announcements through BIO5 and/or UA. Also available on request: interview coaching, development of talking points for media coverage, and facilitation of media interviews.

## Find BIO5 stories and press releases: bio5.org/news

Jessie Allen

Director, Communications and Marketing Cell: 623-399-7240 | jbutler1@arizona.edu

#### **SOCIAL MEDIA**

Social media plays a significant role in our marketing/ communications strategy to build brand awareness and tell the BIO5 'story'. The institutional story is largely made up of your individual and collaborative research projects and achievements, as well as highlighting our mission to inspire the next generation of scientists and positively impact our state.

Consultations available upon request to BIO5 Members.

## Engage with BIO5 on social media:

Twitter: @UAZBIO5 Linkedin: @UAZ-BIO5-INSTITUTE

Facebook: @UAZBIO5 Instagram: @UAZBIO5

Caroline Mosley, MS

Senior Manager, Communications and Content 520-626-4614 | carolinemosley@arizona.edu

## **PHOTOGRAPHY**

We aim to capture our state-of-the-art 177,000 square foot space, 360+ researchers, outreach activities, events, and student involvement on camera as often as possible. From lab photos, to headshots of our researchers, to snapshots of BIO5-related program/events/conferences/tours, photos help bring our work to life.

This service is available upon request to BIO5 Members.

Deanna Sanchez Senior Graphic Designer

520-626-2059 | deannarsanchez@arizona.edu

#### MARKETING/EVENTS

We work to elevate BIO5's brand recognition through traditional marketing methods (web, print, social media), in outreach-related activities, and in hosted events, conferences, and seminars. Additionally, we coordinate 50+ BIO5 tours per year for guests ranging from student groups to local, state, and international VIPs. We also work with the BIO5 Ambassadors to engage UA students interested in the biosciences, biomedicine, and biotechnology in promoting and supporting BIO5.

BIO5 member participation in all BIO5 events/activities is highly encouraged and documented to fulfill grant/TRIF requirements (including tours, speaking engagements, and outreach involvement).

Download BIO5 Branded Material: bit.ly/3s8Z42U

## **Events From Our Partners**

Need help marketing your event?

Submit your request: bit.ly/3mQ9joc

Amy Randall-Barber

Manager, Marketing and Events

520-626-3001 | amyrandall@bio5.org

### **REQUEST A TOUR**

We welcome visitors to our beautiful Thomas W. Keating Bioresearch Building—home of the BIO5 Institute. Guided tours are accommodated Monday through Friday between the hours of 9 a.m. and 4 p.m. Please make all requests at least two weeks in advance.

## Tour request form:

bit.ly/2VB6w4Z

Tammy White

Coordinator, Events and Tours

520-626-0727 | tdwhite@arizona.edu



#### **CLOUD**

Cloud storage space is available to provide a reposititory of public and internal information, as well as confidential (e.g., FERPA) information with the proper permission. However it should not be used for regulated (e.g., credit card, HIPAA, ITAR) information. Additional information can be found on The UArizona Information Security Office

https://security.arizona.edu/data-classification-andhandling-standard

## Types of storage

• UArizona BOX.arizona.edu storage

## **UPDATE PROFILE ON BIO5.ORG**

- 1. Go to membertrack.bio5.org
- 2. Log in with NetID
- 3. Items that can be updated:
  - Credentials/Degrees
  - Research Interest
  - Curriculum Vitae
  - Professional Profile Image

Yvette Corral

**Executive Assistant** 

520-626-0314 | membership@bio5.org

## INFORMATION TECHNOLOGY

For desktop and device support or general IT issues, please submit a ticket.

#### **BIO5 IT Team**

keating.bio5.org/ticket\_support/

If you need more immediate assistance and do not hear back from someone on the BIO5 team within 24 hours, please contact 24/7 UITS support at 520-626-8324 or chat online at https://support.arizona.edu/

